United Nations ST/SGB/2011/2

Secretariat

1 January 2011

Secretary-General's bulletin

Authority of the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women) in matters relating to human resources management

The Secretary-General, for the purpose of implementing paragraph 72 of General Assembly resolution 64/289 on personnel matters relating to the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women), promulgates the following:

Section 1
Purpose

The purpose of the present bulletin is to delegate to the Executive Director of UN-Women formal authority in matters relating to human resources management.

Section 2
Scope of delegation of authority

2.1 The Executive Director of UN-Women has authority, in accordance with the United Nations Staff Regulations and Rules:

(a) To appoint staff members of UN-Women, through the issuance of UN-Women letters of appointment, promote them and terminate their UN-Women appointments;

(b) To establish advisory bodies to advise the Executive Director on the appointment, promotion and termination of appointment of UN-Women staff members;

(c) To determine the entitlement of UN-Women staff members to allowances and benefits in accordance with applicable Staff Regulations and Rules and related administrative instructions issued under the authority of the Secretary-General;

(d) To launch an investigation into allegations of misconduct, to institute a disciplinary process and to impose disciplinary measures;

(e) To decide on requests for management evaluation under staff rule 11.2;

(f) To represent UN-Women before the United Nations Dispute Tribunal in relation to applications filed by staff members of UN-Women;

(g) To make exceptions to the Staff Rules subject to the conditions laid down in the relevant staff rule on amendments of and exceptions to the Staff Rules.

2.2 The Secretary-General retains authority over matters not expressly delegated in the present bulletin, including:

(a) Appointments of staff at the Assistant Secretary-General level;

(b) Award of compensation in the event of death, injury or illness attributable to the performance of official duties, as provided in the relevant staff rule and appendix D to the Staff Rules;

(c) Interpretation of the Staff Regulations and Rules in cases involving issues that are likely to conflict with general policies within the United Nations;

(d) Representing the Organization before the United Nations Appeals Tribunal.

Section 3
Exercise of delegated authority

3.1 The Executive Director shall be accountable to the Secretary-General for the exercise of the authority delegated under the present bulletin.

3.2 The Executive Director may further delegate authority to UN-Women staff members, as he or she deems appropriate.

3.3 The Executive Director shall establish operational arrangements for the application of the present delegation of authority, including institutional mechanisms for the effective exercise of the authority of the Executive Director in human resources management.

Section 4
Final provisions

The present bulletin shall enter into force on 1 January 2011.

(*Signed*) **BAN Ki-moon**
Secretary-General